

**EAST LAKEWOOD SANITATION DISTRICT  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of the East Lakewood Sanitation District was held at 7 pm on Wednesday, March 13, 2024, at the Lakewood Cultural Center. The meeting was open to the public.

**Attendance:**                    Directors:  
Paul Thiele, President  
Carol Thiele, Secretary  
Jeff Wright, Assistant Secretary/Treasurer  
Ernest Denys, Treasurer  
Zachery Brubaker, Assistant Secretary/Treasurer (Online)

Other attendees:  
Deb Crisp, Metro Water Recovery  
Wade Wheatlake, Merrick, District Engineer (online)  
Sarah Shepherd, Circuit Rider of Colorado, District Management  
Peter Kline, Circuit Rider of Colorado, District Management

**Call to Order/Agenda/Declaration:**                    Director Paul Thiele called the meeting to order at 7:04pm and declared a quorum. The agenda was approved by acclamation, acknowledging that items may be taken out of order.

**Administrative Matters:**                    **Review and consider approval of minutes from the January 24, 2024 regular meeting**  
A motion was made by Director Wright to accept meeting minutes as presented. The motion was seconded by Director Paul Thiele and passed 5-0.

**Public comment**  
There were no public comments.

**Metro Water Recovery Report**  
Deb Crisp provided an update of the most recent news from MWR. Main item of note was upcoming rate increases of 10% beginning in 2025. Discussion followed.

**Engineers Report:**                    Wade Wheatlake, Merritt Engineering, provided and update of the 10<sup>th</sup> & Sheridan project. There are no updates on other projects at this time. Mr. Wheatlake responded to a question regarding the number of residents in the District. He indicated that there were approximate 950 residents.

The Board had a general discussion of the internet fiber project taking place within the area. Google fiber is working its way through Lakewood.

Mr. Wheatlake also addressed the task order from C&L, dated 02/16/2024. The District attorney, Tom George recommended approval of the task order and assignment letter. Discussion followed. Director Paul Thiele made a motion to approve the C&L Task Order as presented. The motion was seconded by Director Carol Thiele. The motion was approved 5-0.

A motion was made by Director Carol Thiele to approve the Assignment of Task Order, and seconded by Director Denys. The motion passed 5-0.

**Legal Matters:**

Ms. Shepherd provided a follow-up review of the updates to the communication policy. Discussion followed. A motion to accept the policy was put forth by Director Wright. The motion was seconded by Director Paul Thiele and approved 5-0.

Board reviewed the Lakewood Cultural Center contract for rental of the conference room. Director Paul Thiele made a motion to accept and complete the agreement, as updated. The motion was seconded by Director Brubaker and approved 5-0.

**Financial Matters: Financial Report**

Peter Kline presented the February 29, 2024 financial reports. Discussion followed.

The claims report for February 2024 was presented for ratification. Discussion followed. A motion made by Director Wright to ratify the claims, as presented. The motion was seconded by Director Paul Thiele, and approved 5-0.

The claims report for March 2024 was presented for approval. Discussion followed. A motion made by Director Paul Thiele to accept report was seconded by Director Denys and approved 5-0.

Audit Exemption application – The draft of the long form audit exemption was presented for approval. Discussion followed. Director Paul Thiele made a motion to approve, seconded by Director Denys, and approved 5-0.

**Additional Board  
Member Items:**

No additional matters were presented.

**Adjournment:**

At 7:50 pm, Director Paul Thiele made a motion to adjourn. The motion was seconded by Director Wright. The motion was approved 5-0.

The next meeting, a Regular Meeting, will be held April 17, 2024 at the Lakewood Cultural Center and by virtual link.



---

Secretary for meeting