

**EAST LAKEWOOD SANITATION DISTRICT
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS**

A special meeting of the Board of Directors of the East Lakewood Sanitation District was held at 7 pm on Wednesday, November 16, 2022, at the meeting room of the Lakewood Cultural Center, 470 S. Allison Parkway, Lakewood, CO 80226, and via Zoom. The meeting was open to the public.

Attendance:

Directors:

Paul Thiele, President

Carol Thiele, Secretary

Ernest Denys, Treasurer

Jeff Wright, Assistant Secretary/Treasurer (Via Google Meet)

Zachery Brubaker, Assistant Secretary/Treasurer

Other attendees:

Wade Wheatlake, Merrick & Co, District Engineer

Debbie Crisp, ELSD MWR representative

Sarah Shepherd, Circuit Rider of Colorado, District Management

Peter Kline, Circuit Rider of Colorado, District Management

**Call to
Order/Agenda/
Declaration:**

Director Paul Thiele called the meeting to order at 7:02pm and declared a quorum. The Agenda was approved by acclamation acknowledging that items may be taken out of order.

**Administrative
Matters:**

Public comment

Members of the public may express their views to the Board on matters that affect the District that are not on the agenda. Comments will be limited to three (3) minutes per person.

There were no public comments.

Review and consider approval of minutes from the October 19, 2022, and October 26, 2022 special meetings.

Following review, upon a motion duly made by Director P. Thiele, seconded by Director Z. Brubaker and, upon vote, unanimously carried, the Board approved the Minutes from the October 19th and October 26th, 2022, special meetings, as presented.

**Metro Water
Recovery Update:**

Debbie Crisp provided an update on the Metro Water Recovery report, a copy of which is included in the Board packet. A brief discussion followed.

**Engineer's
Report:**

Wade Wheatlake provided an update. Mr. Wheatlake indicated that it was a quiet month within the District. There are no ongoing construction projects within the District. Discussion followed on several accounts at

the boundary of the District.

Legal Matters:

Consider Annual Administrative Resolution for 2023

A motion to accept the Annual Administrative Resolution for 2023 was offer by Director C. Thiele. The motion was seconded by Director P. Thiele. Board voted 5-0 to approve.

Consider approval of Resolution calling May 2, 2023 Regular Election

A motion to accept the Resolution Calling for a May 2, 2023 Election was offer by Director P. Thiele. The motion was seconded by Director C. Thiele. Board voted 5-0 to approve.

Public Hearing for the 2023 Budget

Director P. Thiele presented a motion to open the Public Hearing for the 2023 Budget. Seconded by Director Z. Brubaker., Board voted 5-0 to approve.

Discussion of the budget followed.

No public comment was presented.

Director Denys presented a motion to close the public hearing. Director P. Thiele seconded. Board voted 5-0 to approve.

Resolution to Accept 2023 Budget, Appropriate Sums of Money and Set Mill Levies and Authorize 2023 Contracts

Director P. Thiele presented a motion to approve the resolution to accept the 2023 Budget, appropriate sums of money and set mill levies and authorize 2023 contracts for Circuit Rider of Colorado and the Lakewood Cultural Center. Seconded by Director Z. Brubaker., Board voted 5-0 to approve.

Financial Matters:

Financial Report, Banking Transition

Peter Kline presented the financial report packet for the period ending October 30, 2022. Discussion followed.

The Claims list was reviewed. Director C. Thiele presented a motion to accept the Claims. Seconded by Director P. Thiele and passed 5-0.

**Manager Matters:
Additional Board
Member Items:**

Tap Fee Request – Ryleigh Repass

Ms. Shepherd provided an update the legal review of the letter granting the waiver to the tap requirement. The letter is approved for Director P. Thiele's signature.

Adjournment: The Board approved by acclamation to adjourn the meeting at 7:50pm. The next Board meeting is a Regular Meeting and is scheduled for Wednesday, January 18, 2022.



Secretary for meeting