

**EAST LAKEWOOD SANITATION DISTRICT
MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of the East Lakewood Sanitation District was held at 7 pm on Wednesday, January 24, 2024, via virtual link. The meeting was open to the public.

Attendance:

Directors:

Paul Thiele, President
Carol Thiele, Secretary
Jeff Wright, Assistant Secretary/Treasurer
Ernest Denys, Treasurer
Zachery Brubaker, Assistant Secretary/Treasurer

Other attendees:

Deb Crisp, Metro Water Recovery
Wade Wheatlake, Merrick, District Engineer
Sarah Shepherd, Circuit Rider of Colorado, District Management
Peter Kline, Circuit Rider of Colorado, District Management

**Call to
Order/Agenda/
Declaration:**

Director Paul Thiele called the meeting to order at 7:00pm and declared a quorum. The agenda was approved by acclamation, acknowledging that items may be taken out of order.

**Administrative
Matters:**

Review and consider approval of minutes from the November 20, 2023 regular meeting

A motion was made by Director Brubaker to accept meeting minutes as presented. The motion was seconded by Director Wright and passed 5-0.

Public comment

There were no public comments.

Metro Water Recovery Report

Deb Crisp provided an update of the most recent news from MWR. Discussion followed.

Engineers Report:

Wade Wheatlake, Merritt Engineering, provided an update of the 10th & Sheridan project, There was low activity elsewhere in the District. Discussion followed.

Legal Matters: Ms. Shepherd provided an update on the communication policy provided by Tom George. Discussion followed. A motion to accept the policy was put forth by Director Wright. The motion was seconded by Director Carol Thiele and approved 5-0.

Board reviewed the Lakewood Cultural Center contract for rental of the conference room. Director Paul Thiele made a motion to accept and complete the agreement, as updated. The motion was seconded by Director Brubaker and approved 5-0.

Financial Matters: **Financial Report**

Peter Kline presented year end December 31, 2023 financial reports. Discussion followed.

Claims report for December 2023 was present for ratification. Discussion followed. A motion made by Director Paul Thiele to accept report, was seconded by Director Brubaker and approved 5-0.

Claims report for January 2024 was present for approval. Discussion followed. A motion made by Director Paul Thiele to accept report was seconded by Director Brubaker and approved 5-0.

**Additional Board
Member Items:**

Director Paul Thiele commented on the claims process during December and discussion with counsel. Discussion followed regarding approving claims through email. Ms. Shepherd provided clarification of the process and changes since the pandemic.

No additional matters were presented.

Adjournment:

At 7:50pm, Director Paul Thiele made a motion to adjourn. The motion was seconded by Director Wright. The motion was approved 5-0.

The next meeting, a Regular Meeting, will be held March 13, 2024 at the Lakewood Cultural Center and by virtual link.



Secretary for meeting